

MINNEAPOLIS AREA DFL SENIOR CAUCUS CHARTER

PURPOSE: Our purpose, as members of the Minneapolis Area DFL Senior Caucus, will be to promote inclusion as promised by the DFL Constitution. We will work towards the ideals of liberty, justice, and freedom for all regardless of age, gender, race, national origin, religion, sexual orientation, or disability. We will work with the State DFL, Chartered DFL Caucuses, and coordinate with the State DFL Senior Caucus to further Legislative and Senior Issues. With this purpose in mind, we establish this Charter.

ARTICLE I NAME

The Name of this organization will be the Minneapolis Area DFL Senior Caucus. (MPLS Area DFL Senior Caucus)

Section 1: MPLS Area DFL Senior Caucus will have a charter, and will be subject to the Charter and Bylaws of the State DFL Senior Caucus, and the State DFL.

ARTICLE II MEMBERSHIP

Section 1: A member of the MPLS Area DFL Senior Caucus will be a member in good standing with the DFL senior Caucus, reside in or near the Minneapolis boundaries, and shall pay dues as set in Article XIV.

Section 2: Voting members are any member in good standing who attend a published meeting where a vote occurs. All published meetings must follow state meeting laws.

Section 3: Membership shall run from March 1st through the end of the following February.

ARTICLE III OFFICERS

The Executive Board for the MPLS Area DFL Senior Caucus shall have five voting members.

Section 1: The voting Officers of the Board will consist of a Chair, Vice-Chair, Secretary, Treasurer, and Membership Coordinator for the responsibilities delegated to the Executive Board.

CHAIR: Kenneth Vreeland_____

VICE CHAIR: _____

SECRETARY: _____

TREASURER: Tim Bonhom_____

MEMBERSHIP COORDINATOR: Tony Scallon_____

ARTICLE IV Officer Duties

Section 1: The chair will be the executive officer. He/she will preside over all meetings. The Chair will have the following duties:

- Establish administrative procedures not otherwise provided for in the Constitutional Charter.
- Act for and on behalf of the Minneapolis Area Senior DFL Caucus.
- Attend all meetings and when unable to attend appoint a suitable replacement and give her/his voting proxy to that replacement.
- Serve as delegation chair to the DFL Senior Caucus state convention.
- Appoint chairpersons to all committees.
- Be an ex-officio member on all committees.
- Be a voting member and a director for the State Senior Caucus.
- Provide a semiannual report of activities to the Senior Caucus Board by Feb. 1st and Aug. 1st each year.

Section 2: The Vice Chair shall be the chair of the recruiting committee, help the membership officer to maintain and keep a current list, and act as chair if the chair is absent at a meeting. The vice chair shall assist the chair with a meeting agenda. The Vice chair will also become Chair if the Chair position becomes open and shall act as chair until there is a noticed meeting to replace the chair by membership vote.

Section 3: The Secretary shall keep accurate minutes for all meetings of the Executive Board and chapter meetings. Shall also assume publicity for the caucus, look over any publications, and assist the Chair. Minutes will be provided before each meeting from the prior meeting to be passed by the body.

Section 4: The Treasurer shall maintain all financial records for the organization. He/she will also reports to the State DFL and or the Campaign Finance board as needed. They will coordinate all financial activities, write checks, make recommendations, deposits, and keep the organization updated by providing a written report to the board at chapter meetings to be approved by the membership. They will also assist the membership officer in keeping up with new membership fees to be directly added to the membership list.

Section 5: The Membership coordinator will have the duties of overseeing the DFL affirmative action policies, and will coordinate membership lists with the DFLSC Membership Director. They shall also maintain current membership lists and all member information. They will also help the Vice Chair work on membership recruiting and organizing.

ARTICLE V Executive Board

The Minneapolis Area Senior DFL Caucus Executive Board will be the chief policy making body for the caucus.

Section 1: The Executive Board will have all the responsibilities necessary for the proper and legal execution of all duties of the Minneapolis Area Senior DFL Caucus.

Section 2: The Executive Board will meet no less than (8) times during the course of one fiscal year.

ARTICLE VI General Body

The Minneapolis Area Senior DFL Caucus general body will meet no fewer than eight times during the course of one calendar year.

ARTICLE VII Elections

Section 1: Election of officers will be held at the first meeting held in March of each calendar year. All terms are for one year.

Section 2: The order of elections will be as follows: Chair, Vice Chair, Treasurer, Secretary, and Membership Coordinator. No member can hold more than one office per election.

ARTICLE VIII Committees

Section 1: There shall be two standing committees. They shall be the Screening Committee and the Membership Committee.

A: The Screening Committee whose purpose is to screen candidates for office who seek endorsement and to make a recommendation to the body for endorsement.

B: The Membership Committee whose purpose is to recruit, keep track of membership status, and to communicate regularly with membership.

Section 2: At a spring meeting of the Minneapolis Area DFL Senior Caucus committees will be filled, recruited for, adopted, and passed by members for the year

ARTICLE IX Candidates

The Minneapolis Area Senior DFL Caucus will not support a non-DFL candidate and will coordinate election activities following the screening committees report. As a body, we will work with Labor, other Caucuses, and the DFL to assist in aiding the DFL endorsement process.

ARTICLE X Constitutional Amendments

The Constitution will have, in every other year, a committee formed to look over the constitution for any changes, recommend amendments, and report to the Executive Committee who shall then call for a Constitutional meeting for the membership to vote on any/all changes. A 2/3 vote of all current and present members for that calendar year is needed to approve any/all changes. These voting meetings will be held in the fall to provide time to form a committee and give a minimum 14-day meeting notice to all current members.

ARTICLE XI Removal from Office

Section 1: Members holding an office may be removed for cause:

A: Failure to perform duties

B: DFL constitutional violations

C: The person shall be notified of charges

D: The Executive Board members not included in the charges will form a committee to hear testimony of the person/persons and make a finding. This finding will go to the membership and requires a 60% vote of members present to remove that officer.

E: Vacancies will be filled at that meeting by the membership either by volunteer, recruited into, or a short speech of two minutes and an election.

ARTICLE XII Dues

Section 1: Dues shall be \$20 per year, per member with \$10 going to the DFLSC.

Section 2: The Executive Board shall set annual dues in March of each year.

Section 3. The Executive Board may waive dues on an individual basis for the Minneapolis Area Chapter.

ARTICLE XIV Dissolution

In the event of the dissolution of the Minneapolis Area Senior DFL Caucus, all funds in the Treasury and all other assets and records shall go to the DFL Senior Caucus after all obligations have been met. All matters that are in conflict with the DFLSC shall be deferred to that body.

ARTICLE XVI Amendments

All matters that are in conflict with the DFLSC shall be deferred to that body. Any changes to the Minneapolis Area Senior Caucus Charter shall be submitted to the DFLSC Board for approval.